

CITY OF MARLBOROUGH

Marlborough, MA 01752

DEPARTMENT OF PUBLIC WORKS

PUMPING STATION OPERATOR

Posting Number: AA#21-58	Date Posted: December 1, 2021
Weekly Hours: 40 hours/week *	FLSA: Non-Exempt
Hiring Rate: \$24.3969/hour	Bargaining Unit: Laborers
Step Rate: \$24.3969 – \$30.8185/hour	Location: 135 Neil Street

**May be required to work weekends and holidays and in emergency situations once deemed qualified to do so. Employee may be required to work beyond normal business hours at nights and/or on weekends in response to natural or man-made emergencies on a 24-hour basis, 365 days per year. Must be available to be on call every 3rd week and holidays and respond to emergencies when needed within 30 minutes of receiving an alarm.*

The City of Marlborough Department of Public Works is seeking to fill the full time (40 hours) position of Pumping Station Operator. The employee is responsible for the operation and maintenance of municipal sewerage and water pumping stations and treatment plants. The employee will perform a variety of skilled and technical tasks in the operation and maintenance of all water and wastewater facilities.

ESSENTIAL FUNCTIONS

(The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Operates, maintains, and repairs diesel and gas driven engines, electrically driven pumps and auxiliary machinery and equipment in municipal sewerage and/or water pumping booster stations.
- Takes readings on recording instruments and adjusts equipment as necessary to regulate flow of water and/or sewerage and to control the amount of chlorine or other substances being added.
- Maintains log of operations.
- Inspects, cleans, and lubricates machinery.
- Overhauls, maintains, and repairs machinery and equipment.
- Maintains station buildings and grounds in a clean and orderly condition.
- Use and set up of confined entry equipment, Tripod, hoisting winch, safety harness and gas detection.
- Participates in emergency snow and ice operations.
- When required, participates in water and sewer utility repairs, installations, and maintenance.
- When required, participates in the City's Fats, Oil, and Grease (F.O.G.) program and the City's Industrial Pretreatment Program.
- Attends seminars and training programs to maintain required licenses or certifications and to keep aware of current safety operating practices and procedures.
- Performs other duties as directed.

SUPERVISION RECEIVED

Under the supervision of the Head Pumping Station Operator. The employees may also receive direction from the Water General Foreman and the Assistant Commissioner of Utilities. The supervisor provides additional, specific instruction for new, difficult, or unusual assignments, including suggested work methods. Reviews and checks of the employee's work are applied to an extent enough to keep the supervisor aware of work progress and to ensure that completed work and methods used are technically accurate and that instructions are being followed.

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JUDGEMENT

The work involves numerous standardized practices, procedures, or general instructions that govern the work and, in some cases, may require additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation, or guideline.

COMPLEXITY

The work consists of a variety of duties which generally follow standardized practices, procedures, regulations, or guidelines. The sequence of work and/or the procedures followed vary according to the nature of the transaction and/or the information involved, or sought, in a particular situation.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers, vendors, and the public, involving frequent explanation, discussion or interpretation of practices, procedures, regulations, or guidelines in order to render service, plan or coordinate work efforts, or resolve operating problems. Other regular contacts are with service recipients and employees of outside organizations. More than ordinary courtesy, tact and diplomacy may be required to resolve complaints or deal with hostile, uncooperative or uninformed persons.

WORK ENVIRONMENT

Work is continually performed outdoors regardless of weather conditions. The nature of the duties may involve continuous presence of unpleasant or irritating element such exposure to equipment/machinery, noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease, and risk of personal injury. May be required to work weekends and holidays and in emergency situations once deemed qualified to do so. Employee may be required to work beyond normal business hours at nights and/or on weekends in response to natural or man-made emergencies on a 24-hour basis, 365 days per year. Must be available to be on call every 3rd week and holidays and respond to emergencies when needed within 30 minutes of receiving an alarm.

EDUCATION AND EXPERIENCE

Must have a High School Diploma or equivalent; experience with diesel, gas driven and electrical pumps and related machinery, preferred; or any combination of education and experience.

Special Requirements: Must have a valid Class B MA CDL and Department of Public Safety Hoisting License 2B or must be obtained within one year of date of hire. Water Operator License Grade TA required or must be obtained within six months of hire date.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge: Working knowledge of diesel, gas driven and electrical pumps and related machinery. Basic computer knowledge.

Abilities: Ability to understand and follow written and oral directions and adhere to safety precautions to perform duties in an efficient, safe manner often under adverse weather conditions.

Skills: Fine motor skill to operate department tools and equipment required to perform position duties including the operation tools to maintain and repair diesel, gas driven and electrical pumps.

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PHYSICAL, MOTOR, AND VISUAL SKILLS

Physical Skills: Duties may require frequent and extended periods of outside work, subject to all weather conditions and extremes; continuous walking, standing, climbing and frequent periods requiring uncomfortable physical positions; may work on damp or uneven surfaces; crouch, sit, stand, walk, bend, crawl, kneel, pull, reach, push, twist, climb ladders and sloping surfaces, grasp, drag, lift and carry items weighing up to 100 pounds; work above shoulder level with power and/or hand tools for sustained periods of time; may be exposed to dust and fumes; electrical and mechanical hazards, vibration and noise, work with machinery; may require the exercise of caution when operating heavy equipment.

Motor Skills: Duties may involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination.

Visual Skills: Visual demands require routinely reading documents for general understanding and analytical purposes.

Please forward/email cover letter and resume to:

hrjobs@marlborough-ma.gov

Position will remain open until filled.